

Course Registration Form

Please fill in the Registration Form and fax or send it to Jena Dyco. Courses will be confirmed once a completed Registration Form and payment have been received.

Note: All relevant paperwork must be completed and submitted before the course date. Registrants run the risk of being refused participation if their paperwork is incomplete.

Course Name: _____

Course Date: _____

Course Location: _____

Company Name: _____

Contact Person: _____

Company Address: _____

Suburb: _____

State: _____

Postcode: _____

Office Ph: () _____

Mobile: _____

Fax: () _____

Email: _____

Name of Participants

1. _____

3. _____

2. _____

4. _____

How did you hear about the course? _____

Cancellation Policy:

A full refund less \$100 will be provided if the cancellation is received at least 14 days prior to the course date. A 50% refund less \$100 will be provided for cancellations received 7 days prior to the seminar date and no refund will be provided if the cancellation is received within 3 days of the course date. All registrants who do not attend the course on the date forfeit any refund or credit. Jena Dyco may cancel a course at any time, due to insufficient numbers or unforeseen circumstances. Call 03 9815 0175 or email jenny@jenadyco.com for more information

Signature: _____

By signing below, you acknowledge that you have read and understood the Cancellation Policy and agree to the terms and conditions of this agreement.

Payment Options

Course payments can be made in the following ways:



Credit card

Record your credit card details on the section provided and send or fax to 1800 038 838

Card Type :

Visa

MasterCard



Mail

Detach this section and mail your cheque
Jena Dyco International
Po Box 2258, Caulfield Junction VIC 3161

Card Number:

| | | | | | | | | | | | | | | | | | | | |
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Expiry Date:

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Name on Card: _____



Direct Debit Deposit

Account Name:
Jena Dyco International
Bank: Commonwealth Bank
BSB: 063 138
Account No.: 10432320

Signature: _____

Amount: \$ _____